

## Minister of Youth

**25-30 hours/week, pay range: \$25-\$30K**

Duke Memorial United Methodist Church, a historic urban congregation in downtown Durham NC, seeks an experienced and qualified Minister of Youth to join our ministry team. This position oversees programs for Youth in grades 6-12, focusing on spiritual formation, worship, and service in the community. We expect the Youth Minister to lead Duke Memorial youth activities with enthusiasm, helping young people come to and grow in faith in Christ. The Youth Minister must be able to work effectively with other members of the ministry team as well as the laity. Duke Memorial relies on team-based ministry to enable the Church to achieve its mission. This person must be an equipper who sees the job not as “doing” all the ministry, but as empowering the people of the Church to do God’s work in the world.

### QUALIFICATIONS

- Embodies a dynamic and growing faith in Christ
- Helps Youth discover and use their gifts for ministry
- Has experience and interest in urban- or community-based ministries involving participants from a range of socio-economic and cultural backgrounds
- Has skills and experience in new member recruitment and membership growth
- Practices evangelism by modeling and encouraging discipleship and growth in the life of faith
- Promotes full inclusion in the life and ministries of the church
- Friendly, professional demeanor and ability to work in teams
- Strong communication and interpersonal skills
- Ability to recruit, lead, schedule, and work with a team of volunteers
- Proven ability to manage time and multiple priorities while driving toward excellent results, with a high level of attention to detail on short timelines
- Dependable, responsible and self-motivated; taking initiative to get the task done

### RESPONSIBILITIES TO INCLUDE:

#### Youth Program Content and Participation

- Ensure Duke Memorial Youth Fellowship is a warm, inviting environment with age-appropriate programs that encourage participation, engagement and spiritual growth
- Recruit and engage new youth participants and ensure a welcoming, inclusive environment for middle- and high-school students
- Nurture youth for leadership and ministry within the Youth Ministry, the church, and the world

- Coordinate and oversee youth discipleship and ministry opportunities including Sunday worship services, Sunday School, youth fellowship (DMYF), youth retreats and events, mission and service opportunities
- Choose, develop, and coordinate program content and themes with the staff ministry team and ensure consistency with Methodist theology and lectionary
- Coordinate Confirmation of youth in collaboration with the pastoral staff and Youth Ministry team
- Provide information and access to United Methodist programs and missions for youth

#### Youth Program Oversight and Coordination

- Recruit, equip, and supervise volunteers to lead in ministry with youth, including a core Youth Ministry team
- Communicate effectively with the congregation-- especially youth and parents--about Youth programs and events
- Maintain youth "presence" on church website and social media.
- Manage Youth Ministry budget and finances
- Implement Duke Memorial's Safe Sanctuaries policy within the Youth Ministry, and train all volunteers to do the same
- Coordinate discipleship programming with the rest of the pastoral staff

#### Other Duties

- Promote church- and denomination-sponsored college scholarships available to youth and graduates, and serve on the Scholarship selection committee.
- Provide pastoral care to youth and their families in times of joy, sorrow, and crisis
- Attend and participate in monthly Church Council meetings
- Other duties as assigned

#### **EMPLOYMENT STATUS**

- Part-time to Full-time (25-30 hours/week), non-exempt
- Starting salary: \$25-\$30K
- Location: Duke Memorial UMC in Durham, NC
- This person reports to the Senior Pastor who does the annual evaluation, and this person collaborates with the Pastor on setting annual ministry goals/outcomes.

Salary and hours will be determined based on experience and qualifications. A successful background check is required for this position prior to hire. To apply, please submit an application along with a cover letter, resume and three professional references at [dukememorial.org/employment](http://dukememorial.org/employment). No phone calls please.